**TEMPLATE: STC Training Course Description**

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| **Title:**  |  |
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| **Course Number** | ABC-123 |
| **Brief Description** | Topics to be discussed and purpose of training |
| **Prerequisites** | Previous training required or prior exposure to certain STC compliance topics?  |
| **Objectives** | Course objectives and relevance to business operations  |
| **Course Material** | Handouts, case studies, policy statement, etc. |
| **Length**  | Hours/days |
| **Instructors** | Person, Title, Department |
| **Course Status** | Course available at the current time, other offerings, online video, etc.? |